



Dear *Friend of Literacy*,

We want to warmly invite you to participate in this year's Annual *BizBee* event which is scheduled for Friday, September 20<sup>th</sup> at the Dena'ina Center. Instructions for participants (spellers and officials) start at 5:30pm and the doors open for spectators at 6:00pm. We hope you will consider supporting this year's event.

Alaska Literacy Program (ALP) is a private, nonprofit 501(c)3 organization whose mission is to ***change lives through literacy***. ALP provides training, certification and support for volunteers to teach adults English speaking, reading and writing. Additionally ALP has a family literacy component which works with families to provide high quality pre-K instruction to children, while the parents are working on their literacy skills.

For 28 years, the Alaska Literacy Program has benefited from Anchorage's only adult, spelling bee, the *BizBee*. All proceeds from the *BizBee* are used to support our volunteer literacy program. We'll be pulling out all the stops to make sure this year's event is as fun as the wildly hilarious time it has been these many years. We guarantee you will not want to miss participating.

Enclosed you will find the Commitment Form that contains the sponsorship opportunities for the 29<sup>th</sup> Annual *BizBee*. You may choose to participate with your own team or you are welcome to contribute and your donation may be used to sponsor a civic/non-profit/organization team of spellers. If you have any questions please contact me at 743-0202 or [lpickett@alaskaliteracyprogram.org](mailto:lpickett@alaskaliteracyprogram.org).

We hope to see you at this popular event. Together we can continue *changing lives through literacy*.

Sincerely,

*Lori*

Lori Pickett

Director of Programs

907-743-0202

[lpickett@alaskaliteracyprogram.org](mailto:lpickett@alaskaliteracyprogram.org)



Alaska Literacy Program  
1345 Rudakof Circle, Ste #104, Anchorage, AK 99508  
Phone: 907-337-1981 Fax: 907-743-0250  
[www.alaskaliteracyprogram.org](http://www.alaskaliteracyprogram.org)  
TIN# 23-7451172



**Alaska Literacy Program  
Annual BizBee ~ September 20, 2019  
Dena'ina Center ~  
5:30pm spellers, 6:30pm – 9:30pm event**



**Commitment Form**

**Sponsorship Opportunities**

PRESENTING SPONSOR / LITERACY BENEFACTOR - \$10,000 *(Limited to 1)* \$ \_\_\_\_\_

- Will be recognized as Event Underwriter. Call to discuss; additional recognition benefits available.

BEE KEEPER / CHAMPION LEADER IN LITERACY - \$5,000 \$ \_\_\_\_\_

- 2 corporate teams of three, 3 word passes per team, spectator table of 10, special recognition at/during event, in BizBee Program, website, Facebook, and other media throughout year.

SUPER BEE / DISTINGUISHED LEADER IN LITERACY - \$2,500 \$ \_\_\_\_\_

- 1 corporate team of three, 3 word passes, spectator table of 10, special recognition at/during event, in BizBee Program, website, Facebook, and other media for event.

TOP BEE / LEADER IN LITERACY - \$1,000 \$ \_\_\_\_\_

- 1 corporate team of three, first word pass, reserved spectator table of 10, special recognition at/during event, in BizBee Program, website, and Facebook associated with event.

BUMBLE BEE - \$600 \$ \_\_\_\_\_

- 1 corporate/civic/or individual team of three, spectator table of 10, recognition in BizBee Program, website, and Facebook associated with event.

HONEY BEE LEVEL - \$500 \$ \_\_\_\_\_

- 1 civic or individual team of three, with recognition in BizBee Program, website, and Facebook associated with event.

Check if applicable:

I (we) regretfully cannot attend/participate this year and wish to have our gift provide scholarships to help sponsor a civic/organization team entry.

- OR -

I (we) regretfully cannot attend/participate this year and wish to donate funds in support of Alaska Literacy Programs volunteer-based program that continues to change lives through literacy. Please return a receipt for this tax-deductible donation.

Check appropriate sponsor level above or please specify amount: \_\_\_\_\_ Other - \$ \_\_\_\_\_

*We hope to receive additional publicity for our Leaders in the ADN*

**Please contact Lori 743-0202 [lpickett@alaskaliteracyprogram.org](mailto:lpickett@alaskaliteracyprogram.org) with questions, to sponsor, or register a team.**

**Donor Information** (please print or type)

Company/Sponsor Name:	
Contact Name:	
Billing address:	
City, State, Zip	
Telephone:	
E-Mail:	

**Payment Information**

Company/Sponsor Name:		
Cardholder Name:		
Credit card number:		
Expiration date:		CSC - 3 digit code:
Authorized signature:		

**Acknowledgement Information**

Please use the following name(s) in all acknowledgements:

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I (we) wish to have our gift remain anonymous.

**Team Registration Information (please print or type)**

<b>TEAM NAME:</b>		
Captain/ Speller 1:		Email:
Speller 2:		Email:
Speller 3:		Email:

**Please make checks, corporate sponsorships, or other gifts payable to:**



**Alaska Literacy Program**  
1345 Rudakof Circle, Ste #104, Anchorage, AK 99508  
Phone: 907-337-1981 Fax: 907-338-3105  
TIN# 23-745117 [www.alaskaliteracyprogram.org](http://www.alaskaliteracyprogram.org)



## **RULES FOR *BIZBEE***

1. Each team will consist of three members. All three must be employees of the same company. If a team joins as an organization or association, it must be a legitimate group and all team members must have an affiliation with the group. The *BizBee* Organizing Committee reserves the right to reject any member and/or team that does not meet the proper criteria or that is deemed to have unfair advance knowledge of the word lists.
2. Team members will be identified as 1, 2, 3; the designated speller will rotate. Team member #1 will be the designated speller the first round; team member #2 will be the designated speller the second round; team member #3 will be the designated speller the third round, etc.
3. If the full team is not present at the start of the *BizBee*, their starting position may be delayed to the end of the first round. If the full team is not present before the second round begins, the team will be disqualified from further participation in spelling. The team may substitute any legitimate member of their group for a missing player, but, once they have spelled in one round, NO substitutions in the members of the team are allowed.
4. A copy of the study book "Spell It! Tricks & Tips for Spelling Bee Success" will be available in PDF or hard copy upon receipt of paid registration.
5. The pronouncer will pronounce the word, give the definition of the word, use it in a sentence, and pronounce the word once more.
6. Team members may ask for one additional pronunciation of the word by the pronouncer and one by the Dictionary, but no more. During a re-pronunciation, the time clock is stopped, and it resumes again as soon as the pronunciation is completed.
7. Team members may collaborate on the spelling of the word. The designated speller must begin spelling within 20 seconds and completely spell the word in 60 seconds. At the point when the designated speller begins spelling, NO FURTHER COLLABORATION IS ALLOWED. No writing is allowed at any time.
8. If, during their 20-second collaboration, a team decides not to attempt spelling the word, it may pass the word to another designated team and get a new word. Each team may pass a maximum of three words during the evening: \$100 for first time; \$200 for second time; \$300 for third time. **WordPasses** can also be earned through raffle ticket sales and higher levels of sponsorship. A team may pass a word that has been passed to them, but they may not pass it to a team that has *already* paid to get rid of it. Each of these secondary passes still count

in the progression of passes and their cost. When a word is passed, the team receiving it has 20 seconds to decide whether or not they are going to keep it or pass it on. This continues until the word is passed to a team that decides to keep it. They will spell that word when their usual turn comes up. A team with a passed word already pending cannot receive another one.

9. All teams participating in any given round have an equal chance to pass a word. If there is no team to whom a word can be passed, a team may pass a word “into oblivion” and receive a new word. They are still charged the same costs for a pass. When the teams are reduced to two, no passes will be allowed.
10. The team that sells the most raffle tickets will receive the **TeamSaver!** Only paid raffle ticket stubs received by the Alaska Literacy Program prior to 2pm the day before BizBee will be counted towards the awarding of the **TeamSaver!** The team who earns the **TeamSaver!** will be the only one to know that they have it. They can use it at any moment that they misspell a word. Once the **TeamSaver!** has been presented they are allowed to stay in the game and spell a new word on the next round. The **TeamSaver!** is used only one time and there is only one **TeamSaver!** in the game.
11. Having started to spell a word, the designated speller may stop and start again, retracing the spelling from the beginning, but in the retracing there can be no changes of letters in the sequence from the first spelling. If letters, or their sequence, are changed in the respelling, the team will be eliminated.
12. Upon missing the spelling of a word, the team is immediately eliminated. The next word on the pronouncer’s list is given to the next team.
13. If all teams are eliminated during one round, all the teams that were in the *BizBee* at the start of the round shall be reinstated.
14. At the end of any one round, if there is *only one* team remaining, that team is given the opportunity to spell the next word on the list. If the team spells the new word correctly, that team shall be declared the Champion. Otherwise, all the teams remaining in the *BizBee* at the start of the round shall be reinstated to continue in the contest.
15. After two consecutive years as a Champion, a team must replace two out of three of its previously-winning team members in order to compete the following year.
16. Any question relating to the spelling of a word should be referred to the judges immediately. The deadline for making a protest is before the team affected would have received their next word had they remained in the contest. When only two teams remain, a protest must be made immediately before the second team has started to spell the next word given them.
17. The judges are in complete control of the *BizBee*. Their decision shall be final on all questions.
18. A \$2000 penalty will be assessed on any team found with a printed or electronic dictionary.

# *BizBee* Raffle Instructions

## Benefits of selling *BizBee* raffle tickets:

- **Team selling most wins the coveted *TeamSaver*!** Only paid raffle ticket stubs received at the ALP office by 2pm the day before the event will count. The *TeamSaver* allows the team to spell one word wrong and still stay in the bee!
- Sell 25 books of raffle tickets to earn one *WordPass*. Sell 50 books of raffle tickets earn two *WordPasses*. Sell 75 books of raffle tickets to earn three *WordPasses*. Limit: 3 *WordPasses* per team.
- Individuals can win a pair of Alaska Airlines round trip tickets.
- Alaska Literacy Program receives proceeds.
- Win – win for everyone!

## Prize:

- 2 coach-class, round trip tickets to any Alaska Airlines(excluding Cuba) or Virgin America single destination.

## Cost:

- \$5 per ticket
- \$20 for 5 tickets (booklet)

## BizBee Raffle Goal

- Raise \$8,000 for Alaska Literacy Program!

## ANYONE can sell raffle tickets, but please follow these rules:

1. **All tickets given out for others to sell must be logged out – and in.**
2. **All tickets must be accounted for.** When people turn in money for raffles they have sold, *they must also turn in unsold raffles*. They cannot just “throw away” unsold raffles. This is critical for financial auditing purposes. **Your raffle sales, cash turned in, and unsold raffles must balance or you will have to make up the cash difference!**
3. **All stubs must be filled out.** It is important to have the team’s name and the name of the individual who sold the ticket, written on the stub. The team that sells the most tickets – AND gets them turned into the Alaska Literacy Program office ***no later than 2:00 p.m. the day before the event*** – gets the *TeamSaver* the night of the *BizBee*.
4. **On the night of the *BizBee*, money should *only* be turned in to the person sitting at the official raffle table.** Don’t give your money to someone who will give your money to someone who will.... It is better to have someone *other than* a team member turn in raffles and money the night of the *BizBee*; it takes a while to make sure everything is accounted for, and spellers usually have “other things” on their minds....
5. **The drawing for the prize will occur at the *BizBee*, at 9:00 p.m.** You need not be present to win.

**THANK YOU!** If you need more tickets, please contact Marisol at 743-0204 or [mvargas@alaskaliteracyprogram.org](mailto:mvargas@alaskaliteracyprogram.org).