



Volunteer Teacher Training Workshop Schedule Fall 2017- Spring 2018

We are excited that you are interested in attending our Volunteer Teacher Training Workshop. Volunteers are the heart of our program and provide the majority of direct English Language instruction to our adult learners. The first step to getting involved is to call 337-1981 to set up a time to observe one of our English Language classes. We look forward to having you join our dedicated community of volunteers!

Workshop Item Description	Fall 2017 Dates	Winter 2018 Dates	Spring 2018 Dates
English Class Observation – Please see ALP’s current class schedule and select a time to observe that is convenient for you. This is a chance to check out our program and see us in action. To become officially enrolled in the training please set up a meeting with our staff for an interview, tour and an opportunity to ask questions about the volunteer experience and commitment.	Before September 26	Before February 7	Before May 2
Teacher Training Sessions – Please plan to attend all 3 Teacher Training Sessions. Training includes English Language teaching techniques, language acquisition, teaching reading, oral language development, lesson planning and assessment.	1:30pm to 4:30pm Tuesday, Sept 26 Tuesday, Oct 3 Tuesday, Oct 10	1:30pm to 4:30pm Wednesday, Feb 7 Wednesday, Feb 14 Wednesday, Feb 21	1:30pm to 4:30pm Wednesday, May 2 Wednesday, May 9 Wednesday, May 16
English Class Guided Observation - Please see ALP’s current class schedule and select a time to observe that is convenient for you. Please complete the Guided Observation form and return it by last Teacher Training Session.	Before October 10	Before February 21	Before May 16
Online Course - You will receive information and directions at the first Training Session on how to access the online course. The course should take no more than 3 hours to complete and completion certificate should be printed and turned in at the last Teacher Training Session. ALP staff will be available to provide technical assistance and access to computers if needed.	Before October 10	Before February 21	Before May 16

The training is a total of 15 hours long. Completion of all six parts earns a certificate.

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